

# BRADLEY NEFF

TARPON SPRINGS, FL 34688 | (727) 698-1878 | d7dot@tampabay.rr.com

## Professional Summary

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Proactive Board of Directors Member with strong diplomatic skills, credibility and passion for cost management. Offering 30-year background developing strategic plans, approving budgets and business decisions and representing company to stakeholders. Certified in Board and Director responsibilities and well versed with the governing statutes; F.S. Chapter 718.

## Skills

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- Problem solving
- Leadership and Team Building

## Work History

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**President, Board of Directors** 06/2001 to Current

**Deer Hollow Condominiums** – Tarpon Springs, FL

- Developed and managed \$1.3 Million Annual Budget for the Association
- Significantly improved property values and enhanced the property
- Provide support and guidance to the Property Manager on a daily basis

**District MMs Engineer** 06/1998 to 06/2001

**Florida Department Of Transportation** – Tampa, FL

- Provided mainframe system support for all maintenance facilities
- Personally developed over 200 programs utilized by all yards using DB2, SAS and FOCUS programming. Some programs remain in use today
- Prepared \$7 million Annual Maintenance Budget for District Seven

**District Plans Review Engineer** 06/1993 to 06/1998

**Florida Department Of Transportation** – Tampa, FL

- Reviewed construction plans for compliance with the Department Specifications and related criteria.
- Conducted field reviews to ensure compliance with Specification and the Standard Index
- Responsible for discovering plan errors prior to the letting, saving the Department from potential extra costs
- Provided detailed written report for the Project Engineers in Production Department so that appropriate changes could be made to plans
- Reported to District Plans Engineer, Marc Knapp or DCE Jimmy Lairscey

## **Project Engineer**

06/1991 to 06/1993

### **Florida Department Of Transportation** – Tampa, FL

- Project Engineer for the new District Office in Tampa.
- Reported to Ralph Mervine, P.E., and John Temple, P.E.
- Prepared all change orders and costs thereof.
- Determined and scheduled priorities as required to progress engineering work.
- Made recommendations to improve design, construction means and methods and materials based on field or changing conditions.

## **Construction Consultant**

06/1986 to 06/1991

### **Self Employed** – Tampa, FL

- Oversaw entire building process, enhancing communication between all construction management to facilitate smooth completion.
- Clients were general contractors and developers involved in turnkey construction projects.

## **Project Manager**

06/1984 to 06/1986

### **Taylor Woodrow Construction** – Tampa, FL

- Developed and initiated projects, including managing costs, schedule and performance.
- Completed over 300,000 SF of commercial luxury office projects.

## **Vice President of Operations**

06/1979 to 06/1984

### **Naumann Custom Homes, Inc.** – Palm Harbor, FL

- Applied sound business practices to improve operations, target current business conditions and forecast needs for large Home Builder.
- Managed cross-functional collaboration to drive team engagement and keep members on course to achieve demanding company targets.

## **Vice President of Operations**

06/1968 to 06/1979

### **Ontario, Inc.** – Rochester, NY

- Began as Estimator in 1968 and promoted to Project Manager in 1970 and Vice President in 1971.
- General contractor working on large public works projects and road and bridge construction.
- Responsible for handling all disputes, claims and litigation issues.

## **Education**

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**Bachelor of Science:** Civil Engineering

**Southwestern University** - Georgetown, TX

**Associate of Science:** Civil Engineering Technology

**Rochester Institute of Technology** - Rochester, NY

## **High School Diploma**

**Clearwater High School** - Clearwater, FL

## Certifications

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Florida General Contractor licensed in 1980 CGC 016930

Familiar with SureTrak and Primavera CPM Project Scheduling

Completed EEO Requirements for Contractors

Completed MOT Traffic Safety Practices - IMSA

Fundamental Claims Settlement - Fails Management

Arbitration for Contractors - American Arbitration Assoc.